

ATTFIELD THEATRE MINUTES

Meeting held 4th Feb 2016

APOLOGIES RECEIVED

Sian Wadly, Helen Roberts Paul Ashby, Adam Hughes

ATTENDING

Kath Evans, Fiona Ashby, Malcolm Lord, Debs Watson, Helen Roberts, Gordon McCombe, George Falconer, Jenny Gregory

Fiona Ashby Presiding

Minutes of the Previous Meeting and Matters Arising

Debs has arranged a date of the 25th of Feb to help people set up so they can receive e-mails from the Attfield Website. All Welcome

No update on Fire Safety issues. Pauls friend has not yet been in touch re looking at giving us some advice.

Newsletter – Kath confirmed that she and Jenny will be getting out another edition of the newsletter before the next play.

Kettle/Fire Alarm – Fiona has fetched up some literature in relation to replacing the urn- the Committee decided that we should purchase a hot water dispenser for use during rehearsals and the run of the play. Still nothing was decided for the refreshments served to the audience – Kath said the using kettles was not really practical to handle the amount of coffees we had to make – we need to look further at an industrial type of water heater. Kath suggested selling bottled water as an alternative coffee – this was felt to be too troublesome.

Fiona asked if someone was arranging collection tins for the refreshment tables for the next play – this was in hand.

Fiona asked if would had heard if Sue Cook still wanted to book the theatre – Kath said she would chase her up.

Debs had not yet put the dimensions of the theatre on the website – she was waiting for the set to be cleared after the run of the next play.

Fiona suggested we may ask Michaela and Andrew Turner to join the Committee as she felt their skills would be a useful asset to us – it was agreed to wait until after the next play and see if she copes with the stresses of being Business Manager before we approach them both.

CORRESPONDENCE

We had been invited to a LTG Relationship meeting at Stoke – this meeting was for the Chairperson/treasurers and LTG rep and Secretary of the club this event included a meal and attendance of a play – no one was available to attend this.

Kath to send e-mail back to Sean to say no-one was available.

TREASURERS REPORT

Gordon said there were no significant changes

Costumes for history boys had been bought and hired – the gowns had been hired.

We need to look at spending some money as we currently had £13000.

The Committee all agreed that we should look at getting some new curtains for the stage – and maybe some matching ones for the windows. we need to get some information on prices etc. Fiona said we should look at the fire safety aspect of the curtains also.

Kath asked Gordon do we need to spend this money before the end of our Financial year -Gordon said as long as we can show the money was allotted for a pending purchase this would satisfy the accountants.

Debs suggest perhaps looking at redecorating the hallway to the auditorium in tongue and groove.

Gordon said the Data protection fee had come up for renewal after looking at the guidelines for this – Gordon deduced that we do not need to have this so it

was agreed that we would not renew this. The Committee decided not to de-register.

Kath asked if we had thought any further of buying something to lay down during rehearsal to stop the carpet getting so dirty – Fiona said when we had we had bought stuff in the past people did not bother to put this down- she thought a better option would be to encourage any directors and the set builders the importance of keeping the theatre and auditorium a clean and tidy as possible during set building and rehearsals.

Gordon said he had not yet received the Council Tax- it was felt this was received towards the end of March

NEXT PRODUCTION

Sian could not attend the meeting but had sent an e-mail saying all was going well.

She had one request however the drills used to build the set had disappeared and asked what could the committee do? The Committee agreed to her buying a drill budget of £70 -although puzzled where the Attfield drills has disappeared.

Jenny confirmed notice of the adult language in the play was now on the posters- it was suggested that we put a small notice on the big board downstairs on the running time of the play so people could book taxis etc. this information should also be given to the ladies on the booking office.

Jenny said that the programme was only an 8 page one this time.

Kath said she would be getting the flyers out this coming weekend

Gordon still have a few sounds that he needed for the play.

Next Season

A suggested season was proposed – we are moving the Christmas play to avoid the Oswestry live event which caused a few issues last year – other dates to avoid the mayor making day.

We have had several volunteers to direct plays for the next season – so the suggested season is as below – Kath to contact Rob Shaun and Debbie Jones to see if they are happy to direct the plays and at the dates suggested

3rd-8th October – The Lady Killers – directed by Debs Watson

5th-10th December - Thunderbolt -directed by Sean Higgins

6-11th March -End of the Affair -directed by Debbie Jones

15th-20th May – Arcadia directed by rob Sharpe

AOB

Loop system still not working – unsure who to contact about this. It was suggested that we speak to Robin McPhee who may know something about his – Kath suggested that we speak to Malcolm Congreve who may be able to help.

Malcolm suggested that we tried to hold youth workshops to keep the young people who had been in recent plays happy – Fiona said although it was a good idea when I had been tried in the past it had been difficult to get any interested.

The Committee did see the need do r more domical occasions and opptunityes for new members to come together. Debs suggested a Pizza night she said Sian had done this at the beginning of the rehearsal of history boys so the cast could get to know wach other – Kath suggested a nother Season Launch -m thid had worked well in the past and now we had better communications I the newsletter and website and Facebook this should be early to advise.

We set a date for a pizza night the 17 the of March

Debs also said she would hold a tea party at her house 1st of May –

We would also look at a date for a launch party in June – Kath said she would put these dates in the next newsletter.

Also suggested we resurrect the Treasure Hunt – Kath said she would put something in the Newsletter see if anyone fancied organising this,

Next meeting 9th if March

Meeting finished 9.45

