



ATTFIELD THEATRE MINUTES

Meeting held 20th of May 2015

APOLOGIES RECEIVED Malcolm Congreve. Shaun Higgins, Helen Roberts, Sian Wadley, Clare McNeil

PRESENT

Adam Hughes, Kath Evans, Fiona Ashby, Malcolm Lord, Gordon McCombe, Peter Danby, George Falconer, Debs Watson, Jenny Gregory, Paul Ashby

Fiona Ashby Presiding

Matters arising

COPY OF POSTERS – Jenny confirmed that she had the other copies at home for safe keeping – they were being sold at £12.00. We can advise that they are available on the website/newsletter/Facebook. She will look to do an updated poster at some time.

PRODUCERS NOTES – Fiona said these had been returned by Christine Hughes

FIRE DRILL- Fiona said no actual fire drill – took place but the cast and crew were briefed. The people elected for the Evacuee chair were also briefed.

BOX OFFICE – This was covered by Kath and Helen the week of Stepping Out.

SCHOOL VISIT – As Sian was not at this meeting we have no further information on the structure of the visit as yet.

LAST PRODUCTION Stepping Out – Congratulations were offered to the Director and cast and crew of the play. Jenny said she had seen it and found it really enjoyable. Fiona said members of the public had stopped her on the street and said how much they had enjoyed it. Big thanks were offered to Andrew Turner who had stepped in at the last minute to help with the set and throughout rehearsals and the week of the play.

LAPTOP – had not been PAT tested will be done at a later date

CORRESPONDENCE

LTG Newsletters has now arrived. Fiona read out a article in the LTG Newsletter that referred to new guidelines nonelectrical testing trying to push for low risk items to be tested every 20-30th months – but stipulating that all members should be alert when using electrical items that they are in good repair .

Helen had sent an e-mail thanking the cast and crew for all the help in putting on Stepping Out – she was a little disappointed by the review from the Advertiser. But the audiences had loved it. She asked the Committee if they could come to a decision in regards to the HERITAGE Weekend that we have been invited to take part in. The Committee agreed that we would take part but would restrict it to one day the Saturday 10-4.00 as it was felt we could not committee to anything further. Several suggestions were made for the type of thing we can do. Kath offered to arrange the day – sort the stewards and the displays – she will contact Christine and Merv to see if they could supply some archive material for the day. She will also contact Jeremy Smith to advise him we would be doing this. She will contact Helen to let her know.

Shaun had also sent an e-mail.

He pointed out that he and Liza had spent a great deal of time sorting out the men's dressing room – sorting out the props into boxes and getting these labelled up. He hopes to build up a comprehensive catalogue so we know exactly what props we have and where. He wants to continue to clear the men's dressing rooms but requires help in clearing the mezzanine floor – it was suggested that Shaun organises a club night as we have done previous years to do this.

He also suggested getting rid of some of the chairs and replacing with plastic stacking chairs to be used for rehearsals meetings play readings – the Committee thought this was a good idea but we needed to keep the wooded chairs and the rocker as they were versatile. We will look at some plastic chairs Shaun suggest donating the excess wood cut offs to the Welshpool Bonfire Committee who held a big bonfire party every year – as well as getting rid of the wood, Shaun thought this would be a good Social event. Members of this Committee had been to several of the Attfield plays. The Committee agreed to this.

Finally Shaun expressed an interest in directing next year a play called the Titchfield Thunderbolt for the 2016/2017 season.

Debs had received an e-mail asking if the props from 39 Steps could be hired to them – Debs had replied that they did to have many props left – the person in question had not even decided if they were going to do the play yet.

The Dog Pole Drama Club had been in touch they were doing a mini tour and wanted to hire the Theatre – the dates they proposed clashed with rehearsal for our season so this request was declined. Malcolm Lord to contact them in regards to this and to suggest KinoKulture may have a facility they could use.

TREASURERS REPORT

Gordon presented a new Balance Sheet for the whole 2014/2015 Season

We had made a profit on all of the plays for this Season.

Peter asked if the Royalties were always the same price. Gordon said the Samuel French ones tended to be but Nick Herne seemed to be higher. He had in the past pushed Samuel French to lower our fees on the basis on us being a small theatre – he will try to speak to Nick Herne to do the same.

He also commented that the Insurance had gone up – but he had paid this. It was pointed out that the Certificate of Liability should be displayed. This will be arranged.

Debs Watson had the piano from Stepping out – it needed repairing she was making enquires how much this would cost before she decided if she would be buying this or not – if not this can be sold on E-Bay

NEXT SEASON

We have 3 plays confirmed.

The season would be as follows

HAUNTING – DIRECTOR Jeremy Smith dates-28.9.15-2.10.15

CHRISTMAS PLAY TBC dates- 30.11.15-5.12.15

HISTORY BOYS – DIRECTOR Sian Wadley 29.2.16 -05.03.16

LEADING LADIES – DIRECTOR Helen Roberts 16.5.16-23.05.16

Fiona confirmed that herself and Liza had decided that they will director Alice in Wonderland but will not be doing Through the Looking Glass. Fiona to send details to Gordon on the version they have chosen so he can sort the licence.

Gordon said that there were still some issues re the licence for History Boys – as the play was still on tour there are restrictions on the advertising – we do need to get season tickets and the brochures out – it was felt by the Committee we had no other choice not to produce the publicity yet – until we have confirmation of the licence. Suggestions were made that we could produce a small amount of brochures for the associated members with TBC for the third play. Gordon will chase up the licence people to see what could be done.

AOB

Kath – asked if we could move the vacuums cleaners the week of the play as they were unsightly it was agreed to put them in the storage room

Kath said one of the coffee pumps had broken during the last play. Fiona to buy another one

Jenny said when the tidying up of the storage area was done – could the paints and painting equipment be left for her to sort as useful paint and painting equipment was being thrown away. Kath offered to come and help Jenny sort this out during the summer – she would also e-mail Jeremy and Shaun to leave this part of the storage area to them.

Debs Watson – thanked Fleur for the trailer for Stepping out – Fleur had agreed to do a trailer for all of next year's plays. Also big thanks for Hollis who helped promote Stepping out by promoting it through their websites and offering tickets as prizes. We will create a special corporate membership for them.

Debs – said that Mark Bamford from Hollis had offered to revamp the website and also do Facebook and twitter. Peter said the Websites e-mail addresses needed to be looked at also. Debs to come back with more details on the reworking of the website.

Fiona said she would be looking at casting the Christmas play early because of the large cast.

Fiona asked Kath to check the dates for the next AGM

Meeting ended 9.25 Next meeting June 24th 2015

